BARN DOOR EVENT RENTAL AGREEMENT

RESERVATION **#\_\_\_\_**

\_\_\_\_ DEPOSIT: a 25% deposit is required to guarantee your reservation. Balance payment is due at time of delivery.

\_\_\_\_Any ADDITIONS are due 10 days before delivery and subject to availability, via email, & final approval confirmed.

\_\_\_\_CANCELATION of reservations of ANY item are subject to 50% loss of deposit or deposit may be applied to future reservation. ANY cancelations 15 days prior to DOE will lose full payment. All changes must be done via email.

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\_\_\_\_Any REFUNDS on a credit card are subject to a 10% fee of deposit amount plus a 50% cancellation fee.

\_\_\_\_DANCE FLOORS & STAGES are required to be covered from weather, environmental elements and for the safety of your guests.

\_\_\_\_FREE-SITE inspection is required to insure safe, stable and timely tent installation.

\_\_\_\_DELIVERIES are CURBSIDE and require immediate accessibility within five feet (5’) of drop point of equipment; trucks and trailers access.

\_\_\_\_Additional fees will be incurred for carry in/carry out of non-curbside access.

\_\_\_\_Professional crew will install tent, lighting, draping, sidewalls, dance floor and staging rentals.

\_\_\_\_Barn Door Event Rentals IS NOT responsible for hitting overhead, underground lines, water lines, sprinklers, septic systems, gas, other underground, buried or hidden obstructions that are not accurately marked.***\****

***\_\_\_\_***Barn Door Event Rentals offers a one-time suggested floor plan.

**RENTER IS RESPONSIBLE FOR:**

\_\_\_\_Arrangement of and placement of tables, chairs, linens, dishware, etc. Placement by professional crew will require additional fees and a onetime only placement of items.

\_\_\_\_Must **contact DIG-SAFE** (1.800.551.8344) to ensure no underground utilities are in the way. All underground lines, water lines, sprinklers, septic systems, gas, other underground, buried or hidden obstructions MUST BE CLEARLY MARKED.***\**** (If you don’t know where they are, how could we?)

\_\_\_\_All sprinkler systems **MUST be OFF** from time of delivery till after pickup of rental items.

\_\_\_\_PICKUP/RETURN ITEMS must be gathered and in the same organized manner as delivered. **ALL** garbage, decorations and personal items must be removed.

\_\_\_\_TABLEWARE AND LINENS are not to be cleaned but must be free of debris, scraped of food & garbage and placed back in designated racks received in. Linens must be placed in bags provided.

\_\_\_\_Items left to be gathered by crew **WILL** be subject to additional fees, any items not used are still subject to rental fees whether used or not.

\_\_\_\_LOSS/DAMAGED items not returned on day of pick-up, lost, broken or damaged will be charged a replacement fee. Renter is responsible for equipment’s security when not in use and protected from weather and theft.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read, initialed and agree with

Print Client’s Name

the reservation agreement.

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Client’s Signature Date

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Property Owner’s Printed Name Contact Number

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Property Owner’s Signature for Consent Date